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including a navigational dashboard, time and expense management, project management, and

Mary Girsch-Bock • Mar. 15, 2019



BQE Core

www.bqe.com

866-945-1595

From the 2019 review of [time & billing management](#) systems.

BQE Core from BQE Software offers time and expense tracking, along with billing,

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BQE Core allows users to enter time using a variety of methods, and offers a Time Card entry method that uses a grid-view and is offered in daily and weekly views. Those with a set schedule can prefill the timecard if desired. Users can also track PTO/Comp time, with the product able to track overtime hours as well. The time entry option provides employees with a fast way to record tasks as they occur, and the product includes an unlimited number of timers, so users can track time for multiple projects simultaneously. Once a timecard has been completed, users can submit the timecard to the assigned approver directly.

BQE Core's entry screen resembles the time entry screen, which makes it easy for users to easily enter related expenses, including units, cost rates, and total amount charged. Users can add receipt totals to any expense entered in the system, with a memo option available to enter notes or other details.

BQE Core allows users to easily create invoices manually or users can opt to use a batch invoicing option if necessary. The product contains a good variety of invoice templates including Hourly, Hourly by Activity, Cost Plus, Fixed Invoice, Manual Invoice with Contract, and Phased Invoice, with users able to utilize a variety of billing methods which include automatic, manual, and progress billing. Users can also create statements by both client or by project.

BQE Core offers excellent reporting capability, with four different report types offered, which include Standard, Memorized, Scheduled, and Favorites. There are a variety of time and billing reports available in BQE Core including a Time Details report, Billed Time and Expenses report, and a Time and Expenses report. An employee realization report is also available, which displays employee total hours, client hours, average hours billed, average bill rate, and total billed amount. A Gross Management report is also available, allowing management to look at firm profitability by both client and project. All reports are completely customizable, with

users able to create and save custom reports for future access. Users can also assign

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The CORE Help Center in BQE Core includes numerous tools and resources for users including FAQs, a comprehensive video library, a completely searchable Knowledgebase, along with a company blog. The video library offers a series of Getting Started videos for new system users including Navigating Core, Using Core Help, and a complete product overview. Users can also click on the Help function from any user screen in the application to access additional help resources. Product support is available via telephone or email during regular business hours, or users can choose to access support live through the support portal included in the application.

BQE Core is a completely integrated system that offers excellent time and billing capability along with project management, accounting, and mobile applications. Best suited for small to mid-sized professional services firms, BQE pricing levels are role-based, so users only pay for the features they require, with current pricing starting at \$7.95 per user, per month for those interested in the Time and Expense option, with pricing for other user types available upon request. A free-15-day trial is also available for those interested in trying out the application.

2019 Overall Rating – 5 Stars

Firm Management

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